



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		ANAND COLLEGE OF EDUCATION FOR WOMEN
Name of the head of the Institution		Dr.Kawalbir Kaur
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01832920422
Mobile no.		9815202560
Registered Email		anandcew2015@gmail.com
Alternate Email		kawalmahal07@gmail.com
Address		Anand College of Education for Women, Jethuwal,Batala Road, Amritsar
City/Town		Amritsar
State/UT		Punjab
Pincode		143502

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Ritu Kalia
Phone no/Alternate Phone no.	01832920422
Mobile no.	9464778229
Registered Email	anandcew2015@gmail.com
Alternate Email	kawalmahal07@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://education.anandgroupofcolleges.in
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://education.anandgroupofcolleges.in

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.08	2010	04-Sep-2010	03-Sep-2015

6. Date of Establishment of IQAC	25-Jun-2009
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Extension Lecture	20-Nov-2018 1	98
Inter college competition on Fine Art and Teaching Aid	22-Feb-2019 1	55

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Periodical meeting with staff members are initiated to formulate the plan of action 2. Efforts are made to enhance quality in every aspect 3. Faculty development Programme 4. Focusing on use of ICT in teaching learning process 5. To organize inter college competition.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic and administrative audit	Internal academic and administrative audit was completed
Providing orientation and training to various stakeholders	Orientation and training to the faculty, students, parents and teaching staff was given
Promotion of green initiatives	Green day and no vehicle day was observed with participation of all staff and students. Distribution and planting of saplings were ensured
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Management	07-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2018
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Date of Submission	11-Jun-2018
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We adopt the curriculum overview provided by the Guru Nanak Dev University, Amritsar. The institute is recognized as a premier institute of learning because it promotes academic excellence. The institute prepares academic calendar for every session in accordance with the schedule provided by the university. A lively plan for timely implementation is formulated by the institution to make sure effective delivery. To observe academic performance different tutorial committees consisting teacher incharges and chaired by the principal prepare policies after strategizing the simplest methods to successfully implement the curriculum. Depending on our resource potentiality Institutional goal and concerns towards the students, we impart quality education. The institution has developed structured and effective

Implementation of the curriculum. Following are the various means through which it execute the curriculum. Principal meeting is held once in a month, college Principal discussed the action plan to arrive an optimal and effective way. Various Strategies are figured out after discussion with the members. The prospectus mentions the semester specific courses and also the evaluation procedures and weightage for both B.Ed and M.Ed programmes. Prior to commencement of every session, need of assessment on the basis of feedback collected from various stakeholders and the faculty. Feedback recieved is analysed, reviewed and modified. Class wise schedule is drafted and finalized well before the commencement of semester. The papers/ options are allotted after careful consideration of the qualifications, subject specialization, .experience and Performance. Faculties are encouraged to organize a lively plan for her classroom teachings of each semester even before the tutorial year commences. The preparation of such an idea helps with effective distribution of syllabus, clarity of curriculum and timely completion of the course. The teaching plans are prepared by the respective teachers who are responsible for the themes. Continuous evaluation is maintained throughout the year by conducting tests after the completion of the syllabus. The minimum number of working days as stipulated by the university is adhered to each year. Continuous assessment and academic progress of scholars through internal test is followed. All the laboratories are replenished per annum as per the needs of the curriculum. The classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, tutorials, quiz, paper presentations by the scholars, projects, group assignments, term papers, educational tours, field trips and industrial visit for effective delivery of curriculum, which are wiped out a planned manner. Alongside the normal chalk and talk method, use of ICT based learning has been incorporated altogether to enhance the teaching learning method. Youtube assisted learning, experiential learning, participative learning and problem solving method also are used for effective curriculum delivery. College organizes interdisciplinary competitions, events or exhibitions. Record of regular attendance marks lists and progress of the scholars are maintained and preserved by the respective teachers. Proper attendance is ensured by giving timely SMS. The college encourages faculty members to attend orientation/refresher courses, workshops and present papers in seminars conducted by the affiliating and other universities for acquiring necessary skills for effective delivery of the curriculum. The well planned curriculum is reviewed, revised and adapted to local context by organizing and participating in extension lectures, rallies, NSS camps, festivals, youth festivals thus giving a chance to students to showcase their hidden talent.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Adolescent Counselling	nil	10/08/2018	90	De-addiction Centre, School counsellor	Mentoring carrer guidance, Counselling soft skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	NA	06/09/2018
MEd	Secondary	08/09/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	30	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Null	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship in teaching	60
MEd	Field based internship	17
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The institution also features a well - define system of feedback within the form of central students council. The college features a central students council comprising of members from B.Ed and M.Ed classes. The category representatives provides extensive feedback during the formal also as informal meetings regarding the various aspects of curriculum and its transaction. Feedback from the heads of Practicing schools: The Principals of the Practicing schools are asked to fill in their observations regarding the talents demonstrated by the pupil teacher to hold out the task of teaching and learning. The performa of the feedback was prepared by Principal.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	40	35
MEd	Education	50	10	9

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	95	26	11	7	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
17	17	15	5	2	0

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Anand College supports through mentoring and academic support. Mentors are available to the students via face to face meeting. The mentor is available as guide role model as the students progresses through the B.Ed and M.Ed . College mentor provides additional social, academic and cultural support. Institution has formed the guidance and counselling for mentoring students time to time. Mentor teacher guides the students for their query and provide solution for the [problem of the pupil teacher that they face during the teaching learning process. Mentor teacher also counsels them to get benefit from various governmental beneficial schemes. Mentor also guides students to appear in different competitive tests to get the respectful jobs. This system is empowering mentees to develop their strengths,beliefs and personal attributes.If necessary parents will be contacted and personal interaction with parents and students were also arranged to resolve their stress and tension.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
121	17	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	17	9	7	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from
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	state level, national level, international level		Government or recognized bodies
2019	02	Assistant Professor	Award from NGO
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	EDUCATION	4	31/05/2019	21/08/2019
MEd	EDUCATION	4	28/05/2019	09/10/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has to follow the guru nanak dev university guidelines for evaluation of both continuous internal evaluation system as well as semester and exams. However the natures of assignment are field based. Additionally every student has to report for 2 weeks of internship in first semester and 4 months of internship or work experience in semester third. There is a provision of continuous evaluation of the students progress which is monitored by keeping the records of the performance of each student in each activity. Group discussions, power point presentation, debate competition, dissertation, short term field tours and report presentation, assignment etc. Students area of weaknesses are filtered from the evaluation of their assignment and snap test. Students are divided into groups. Each group comprising academically strong and not strong students and made to discuss and right assignments together contribution/knowledge gained by the members of the group is tested through interactions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the academic calendar designed and approved by Guru Nanak Dev University. Academic calendar is also prepared by time table incharge with consultation of Principal. In the beginning of the academic session, the students are appraised of academic calendar and same is uploaded on college website and displayed on notice board and at strategic locations. Only head of the institution can incorporate minor changes in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://education.anandgroupofcolleges.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

1	BEd	General	67	67	100
2	MEd	General	19	19	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://education.anandgroupofcolleges.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	Nill	Nill
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Soft skills	Anand College of Education For Women Jethuwal	02/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
YOUTH FESTIVAL	FINE ART	GNDU	10/10/2018	FINE ART
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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National	Education	7	4
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	Nil	0	nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	5	Nil	3
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Republic Day celebration	Social Science Club	15	100
Natik Sikhiya exam	Guru Gobind Singh Study circle	2	40
Awareness campaign on the meace of stubble burning	NSS DEPTT.	15	100
Teachers Day Celebration	Mentor Groups	15	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
G.N.D.U Zonal Youth Festival	Award	GNDU Amritsar	2
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Fit India Movement	DPI Punjab	Live Telecast of the Programme on Do ordarshan, Students Faculty took oath to make well meaning efforts for the health well being of every person around them achieve Physical fitness, mental strength	18	80
Drug Addiction among the Youth	NSS Deptt..	Rally, Slogan Writting Poster Making Competation	4	70
Swachhta Pakhwara	Ministry of Youth affairs Sports, Deptt. of Youth Affairs, Directorate of National service scheme New Delhi	Poster Making Compation, Pre-Plantation Drives, Extention lecture on the importance of cleanines	15	110
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Designing achievement and diagnostic test	15	Anand Model Education and Charitable Society	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Khalsa College of Education Ranjit Avenue Amritsar	16/07/2015	Faculty and Student Exchange, Research, Extension Activities	20
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
600000	480000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
yes	Partially	Null	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7573	2271900	296	88800	7869	2360700

Reference Books	50	30000	Nil	Nil	50	30000
Journals	22	33000	10	15000	32	48000
Others (specify)	149	29800	Nil	Nil	149	29800
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	1	1	1	0	3	1	20	0
Added	5	0	0	0	0	0	0	0	0
Total	25	1	1	1	0	3	1	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Smart board, Projector, Camera, Speaker, Headphones	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
500000	400000	100000	80000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As per the rules and policies of the institution, all the stake holders have fair opportunity to assess and use physical, academic and support facilities like auditoriums, laboratory, library, sports, computers etc. of the college. The repairing work, maintenance and construction of the college building, library

classrooms, and other electric appliances and other physical infrastructure of the college is done mainly from the internal sources i.e. maintenance fund/ building fund from the students. There is no assigned budget for the procurement of different items which includes chemicals, sports items, books and journals, equipment. To avail and utilise special physical facility/ infrastructure like seminar halls, auditorium a request cum proposal is placed to the management by IQAC for approval for the allotment. List of new books requested by the concern teachers is submitted to the Principal. Once approved, the list is forwarded to the librarian which is forwarded to the purchase committee.

<https://anandgroupofcolleges.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Institution level	2	40000
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	03/12/2018	15	College faculty
Personal Counselling	05/02/2019	10	College faculty
Yoga Meditation	21/06/2019	70	College faculty
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling	10	10	10	5
2018	PSTET	15	15	10	10
2019	NET	2	2	2	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

		redressal
2	2	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Ryan International school Amritsar	10	3	Green wood School Verka	15	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	B.Ed.	Education	Anand College	M.Ed.
2019	5	B.Ed.	Education	Khalsa College	M.A.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	10
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter college competition	Inter college	50
Sports meet	Institution level	100
Science and Maths Fair	Institution Level	15
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A student council is a representative structure through which students in the college can become involved in the affairs of the college. The college union is the students of the college for the promotion of the practice of leadership qualities among the students of the college. The union organised various extra and co-curricular for the students like Fine Art for art, music, theatre, literature etc. Active involvement of students represents in various bodies like IQAC, Women Cell, Fine Art cell, Career Guidance and Placement cell Planning of various celebrations, freshers day, National Festivals, Seminars. and Conferences are also activities managed by students of our institution

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni of Anand College contributed Rs 5000 for the welfare of the students. For the practice session of skill in teaching some of the alumnis are called from time to time.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution continues to strive for excellence in all its endeavours with decentralization and participatory approach. The college has a coordination committee comprising of chairman, vice chairman, managing director and other management members to provide leadership for the effective administration. It monitors the developmental activities, transaction of teaching and learning activities, class results, financial transactions, human resource management etc. The management of the institution always strives to put best efforts for quality sustenance and enhancement and takes various measures for the same. The management participates actively and monitors and guides the principal and faculty in undertaking developmental activities of the institution and also maintaining its tradition of providing quality education. The management also reviews the activities of the institution by informal visits and is also formally invited for meetings, functions or any other get together. Various committees are formed for the smooth functioning of the college. The coordinators of the committees are given responsible freedom to conduct curricular, academic and extra-curricular activities for the holistic development of the students. Principal ensures that each faculty member is involved in all college activities. The teachers are given freedom to mentor not only for academics/career purpose but also emotional, domestic problem and issues faced by the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum designing and development is decided by the affiliating university. Principal and faculty members interact with the university and provide their views related to curriculum development.
Teaching and Learning	The teachers adopts interactive methods of teaching like group discussion, heuristic method, collaborative teaching learning approach etc. are used in the college to provide sufficient score for effective learning. The college ensures integration of traditional as well as latest learning methodologies to impart instruction and providing various learning experiences to the prospective teachers. Individual attention is paid to each student.
Examination and Evaluation	Semester examinations are conducted by the guru nanak dev university. College conducts internal assessment of students according to the university guidelines. Class test/snap test/students seminar, practical examination, debates are conducted to evaluate the students.
Research and Development	Encouraging joint research by faculty members which has resulted in their national and international joint publications. College has a fully functional research cell in order to promote research activity among the student and the staff
Admission of Students	The institution is an affiliated college and follows the guidelines of GNDU. Annual academic calendar is made available to the students at the time of admissions to ensure maximum participation according to the interest and ability of the students. The college prospectus is made available to the students at the time of admission. The prospectus has detailed information about the college history, infrastructure, rules and regulations.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
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Finance and Accounts	The accounts of the institution are audited regularly. There is internal and external audit system of the account. The college has an inbuilt system of the internal audit of the accounts. All the bills are duly checked and attested by the concerned persons. All the records of the accounts are properly maintained and updated frequently by the college.
Student Admission and Support	Applications are submitted for admission to B.Ed and M.Ed course through the online admission portal. Centralised Admission is done through state level entrance test. A help desk is set up in the college during summer break to facilitate the aspirants for preparing and applying for the course. Merit list prepared by the university is uploaded on the admission websites. E-mail ids and contact number of all members of anti-ragging have been uploaded on the college and students can communicate to the members through email or telephonically.
Examination	Faculty members of this college follow table marking and perform their evaluation duties as examiner, head examiner, reviewer as and when appointed by the university. Prior to the university exam the students are made to take house exam to ensure their university exam.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	nil	nil	nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Extension	Computer Literacy	19/01/2019	19/01/2019	15	3

Lecture

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Two weeks workshop on Instructional Strategies for scienceteachers and Teacher educators on Pedagogy of Science	1	06/09/2019	19/09/2019	6
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
18	18	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical Assistance, Residential Quarters	Medical Assistance, Residential Quarters,	Scholarships from student aid fund,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the institution are audited regularly. There is internal and external audit system of the account. The college has a bursar who looks after each and every bill of the expenditure. all the bills are duly checked and attested by the concerned persons. The college accounts are regularly verified by the accountant of the institute. In case of any discrepancy found at any level it is rectified immediately. All the records of the accounts are properly maintained and updated frequently by the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management (Anand Model Education and Charitable Society)	40000	Financial support from institution for fatherless students case
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6.4.3 – Total corpus fund generated

80000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	Faculty Members
Administrative	Nil	Nil	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The interactions of teachers with parents during parent teachers meeting come up with new suggestions related to overall development of the students. Teachers have been able to communicate with parents to drop out of students. Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents. Parents provide essential support and care to ensure proper attendance of their ward. Joint effort of parents and faculty members has ensured good representation of students in various curricular and co-curricular fields. Parent teacher meeting of weak students are timely organised. Remedial teaching and other strategies are employed for the improvement of low achievers.

6.5.3 – Development programmes for support staff (at least three)

Medical assistance, Residential quarters and uniform to class IV employees.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Curriculum lab was made to keep the teachers and students abreast about changes in curriculum and teaching methodologies all over the globe, to provide students and teachers with up to date curriculum materials, Encouraging teacher for revising and develop curriculum. Syllabi of different boards, to begin with CBSE and PSEB for classes 6 to 10 has been procured. Soft copies of textbooks of CBSE and PSEB (NCERT) classes 6 to 10. The staff and students will be allowed free access to the material on issue and return basis. Adopted village jethuwal to conduct rallies and sensitization programs and lectures for village folk and youth. Career counseling is being given to students through career tasks. Meeting with the sarpanch of nearby village in the college was organised.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Extension lecture on traffic	10/11/2018	20/11/2018	20/11/2018	100
2019	Inter-College Competition	10/11/2018	22/02/2019	22/02/2019	200

2019	Sports meet	01/03/2019	08/03/2019	08/03/2019	100
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization ,plans,policies initiative for gender equality	10/10/2018	31/10/2018	100	0
Gender equality and women empowerment	12/03/2019	12/03/2019	100	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Percentage of annual power requirement met by renewable energy: Sources have been replaced by LED system to reduce electricity. Electrical rewiring was done in various departments to take prevent. The college ,following the motto Reduce,Reuse and Recycle ,did subsequent steps in the above mentioned context: our college made aware the students to reuse plastic grocery bag for other purposes like to plant seedlings, to store old clothes and books to make door mats etc. Use of own ceramic cups at workplace in order to avoid disposable cups to maintain hygiene at workplace and reduce environmental waste.The teaching and non teaching staff adopt a carpooling system which helps in low carbon emission . A separate parking facility is allowed for various types of vehicles. Steel tiffin boxes are used by the students as well as faculty to reduce the plastic waste on the campus. The campus is made as green as possible by planting a good number of plants by the students and the collage gardener . The college has a well maintained beautiful garden with the rich variety of plants. The college has a natural rain water harvesting system on the campus. The college plans to install a solar panel facility in the near future. The college has well/monitored mechanism for solid and waste management</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	No	0
Special skill	No	0

development for differently abled students		
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	12/07/2018	For Faculty: Manage their private affairs with the dignity of their profession, creative thinking, perform their duties in the form of practicals, seminars, try to maintain cordial contacts with management, responsible conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	100
Teachers day	05/09/2018	05/09/2018	100
Gandhi Jyanti	02/10/2018	02/10/2018	90
Christmas	25/12/2018	25/12/2018	120
Republic Day	26/01/2019	26/01/2019	100
World Environment day	04/05/2019	04/05/2019	100
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institution is eco friendly and is positioned in a pollution free location and a peaceful environment away from the city hustle and bustle. The institution keeps in view the environmental troubles and it is far ensured that all the rooms are airy and well ventilated, spacious and nicely furnished with enough provision of fans and tube lights. A special event is organized for tree plantation every year. The institution emphasizes at the minimal use of paper. An awareness drive is conducted in the form of NSS and numerous extension activities to give expertise concerning cleanliness and preservation of campus and surroundings. Rough papers are used for office work and notes. Garbage

burning is prohibited and pits are made to collect and decompose the garbage composting of leaves and decaying green matter on campus. The use of plastic straws and cups in the college canteen have been banned.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Create a culture of excellence in academics and extracurricular activities .Fostering global competency among students through quality teaching and learning measures along with opportunities for capacity building of individuals is the key to success and personalty development of students in all aspects. Periodically tests are provided to students for self evaluation and build their confidence to appear for competitive exams. 22 students qualify PSTET and CTET and 2 students qualify NET exams. Remedial classes for slow learners through the scholar support program and class wise programs . Various students participated in Youth festival and intercollege competition and hold various positions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://education.anandgroupofcolleges.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has always remained a fore runner in establishing a society based on ethics and excellence. One such initiative is mentoring the non teaching staff members of the college and their faculty members. A faculty member is assigned as a mentor to each class IV employee of the college and they render professional help and guidance to mentors by building trust and confidence. Regular monitor their family progress. Childrens education, family health and well being etc. Meet periodically to council and discuss their issues and problems. Guidance and support to their children in educational and career prospects. Acknowledge their selfless and devoted services at various platforms.

Provide the weblink of the institution

<http://education.anandgroupofcolleges.in>

8.Future Plans of Actions for Next Academic Year

A wide variety of activities will be planned for the sake of meeting the different needs of all the categories of students. Campus placements of students in collaboration with more innovative schools. Our institution wil visit more innovative schools for students better campus placement. To promote the research activities among teaching faculties, Our institution will promote the research activities for faculty development. We are going to extend reference section with discoveries, encyclopaedias. General knowledge books to make students more capable for their goals and efforts to provide various learning resources so that the students get knowledge about the real world. College will provide resource material to students for competitive exams like PSTET, CTET etc. College will also provide new subject books recently added in B.Ed. curriculum.